



# Chamford Gymnastics Fee Policy 2024

## 1. Tuition Fees

All fees are payable on a term basis. Fees and re-enrolment are always due at least one week prior to the end of term. The table below outlines when fees are due for each term.

Due Dates for Tuition Fees	
Term 1: Friday 12 <sup>th</sup> January 2024	Term 2: Sunday 24 <sup>th</sup> March 2024
Term 3: Sunday 23 <sup>rd</sup> June 2024	Term 4: Sunday 15 <sup>th</sup> September 2024

It is your responsibility to advise the office by email if your child will **not** be returning for the next term. Please ensure that the Office has your current email address as accounts and receipts are distributed by email. Please advise the Office if you have not received an account at least two weeks before the end of the term. No positions will be held or reserved unless fees have been paid or a Payment Plan approved.

## 2. Payments

Chamford has a **No Pay, No Play** policy for Junior Gymnastics and Recreational Gymnastics where fees need to be paid in FULL before the start of the gymnast's first class. If payment is not received, your child's spot will be forfeited and offered to a waitlisted child.

**We prefer payments by direct deposit**, but they can be made via EFTPOS, credit card (no AMEX), or exact cash handed to Office Staff during Office Hours. Please note there is a 1% surcharge on all credit card transactions. You may also arrange payment over the phone.

If making a direct deposit, please advise the Invoice no., Gymnast's Family Name and the amount you have paid and send an email to [chamford.accts@gmail.com](mailto:chamford.accts@gmail.com).

### Preferred Method of Payment:

Bank Deposit Details	
<b>BSB:</b> 033 070	<b>Account no:</b> 527642
<b>Reference Details:</b> Gymnast's family name & Invoice No. e.g. Smith L1111	
MELLYKAY will appear NOT Pulse Credit or Chamford	

**Payment Plans** may be arranged for accounts over \$300. A 5% administration fee will be added to each scheduled payment made during the term. Payment Plan instalments will incur a \$10.00 Late Fee if not paid on time.

## 3. Family Discount

The family discount will be applied to tuition fees only as follows:

- 10% for the 2<sup>nd</sup> sibling
- 15% for the 3<sup>rd</sup> sibling



#### **4. Late Payments – Competitive Program**

JG and REC - Chamford has a No Pay, No Play policy where fees need to be paid in FULL before the start of the first class of each term. If payment is not received, your child's spot will be forfeited and offered to a waitlisted child.

WAG & GS - A late fee of \$20.00 will be applied to all term fees which are not paid in full by the Due Date. will be charged \$10 a week as a late payment fee until fees are paid in full or a payment plan is arranged. Overdue Payment Plan instalments will incur a \$10.00 fee.

#### **5. Membership Fee**

This compulsory annual membership/ insurance fee is non-refundable and non-transferable and must be paid in full before a gymnast commences their first lesson. Members joining in Term 4 will pay a reduced amount.

#### **6. Hours of Training**

Gymnasts are expected to attend and pay for all the hours set for their group. There are no fee reductions for gymnasts who cannot attend full sessions as the Club costs are the same regardless of a gymnast leaving early/ starting late or missing a session.

#### **7. Holiday Training**

All WAG and Gymstar Gymnasts are expected to attend Holiday Training. Holiday training will be invoiced separately at \$15 per hour. Invoices will be issued within the first 2 weeks of term.

#### **8. Public Holidays**

Chamford does not run classes on Public Holidays. Recreational & Junior Gym classes scheduled on Public Holidays will not be included in Term Fees.



## **9. Missed Classes, illness or injury and Cancelled Classes**

There are no make-up lessons or credits for classes missed due to holidays, long weekends, school camps or other recreational activities. Normal tuition fees apply if you wish to maintain your child's class position for the term.

If a gymnast misses 2 or more consecutive classes due to illness or injury, some credit for the time missed may be applied to the following term fees. Applications for medical credit must be made in writing to the Accounts Manager with a medical certificate attached.

For the Recreational program only 1 make-up class per term will be offered for a short-term illness (Please advise details to our office prior to the missed class). This make-up class will be held on a Sunday close to the end of each term. Dates to be advised. Once dates are released, please email the office to book your 1 makeup class. The Makeup class must be completed in the current term and will not accumulate or carry over into future terms. No refunds or credits will be given if your gymnast can not attend the designated make-up classes offered each term.

All cancelled recreational classes by Chamford Gymnastics Club will have a make-up class scheduled towards the end of each term. If your child is unable to attend this make-up class, no further make-up classes or credit will be offered. Cancelled WAG or Gymstar classes will be given a credit towards holiday training in the next school holidays.

**NO REFUNDS APPLY IF YOU CHANGE YOUR MIND AND LEAVE AFTER CLASSES HAVE STARTED FOR THE TERM.**

## **10. Competition Levies**

Competition fees will be invoiced separately from your Term fees. They cannot be refunded due to a change in your child's availability. If you are unable to attend due to illness or injury a medical certificate must be supplied within 24hrs of the competition date.

## **11. Maintenance and Equipment Levy**

All WAG and Gymstar gymnasts are required to pay a \$TBC Levy with their Term 1 Fee or help for a minimum of 3 hours at a Chamford working bee. Other volunteer work may be deemed appropriate by the Head Coach for the Levy to be waived. There will be working bee opportunities throughout the year. Your account will be credited with the levy after the working bee has been attended.